



Clay Center Housing December 2019

Office Hours:
10 AM—4 PM
Monday—Friday

WINDOW HOURS are Tuesday & Friday from 10 AM to 1 PM

Only at these times may tenants purchase stamps, get change, cash checks or pay rent in person. Rent checks and money orders may be placed in the drop box slot on the office door. Newsletters and statements are available after the 25th of each month. **Each household is responsible for reading ALL the information provided every month.**

When calling the housing office number, please listen to ALL phone options. The work order - #1 and application - #2, options are set up to take messages only. For a work order, **CALL THE OFFICE and select option 1, then leave a detailed message**, stating unit number, nature of problem and whether maintenance has permission to enter. If no one answers when calling option 3 - 6, please leave a message.

Packages are available to be picked up in the outer office Monday through Friday. Make sure you get only your own packages.

Only in the evenings or on weekends, if you have an emergency, i.e. lockout, elevator issues or water leak, should you call 785-447-9352.



330 West court Street, Clay Center, KS

Telephone: 785-632-2100 Fax: 785-632-6363

Website: claycenterhousing.com

Like us on Facebook!

KS Relay Center TDD 800-766-3777



Holiday Health & Safety Tips

The holidays are a great opportunity to enjoy time with family and friends, celebrate life, to be grateful, and reflect on what's important. They are also a time to appreciate the gift of health. Here are some holiday tips to support your efforts for health and safety this season.

Wash your hands often.

Keeping hands clean is one of the most important steps you can take to avoid getting sick and spreading germs to others. Wash your hands with soap and clean running water, and rub them together for at least 20 seconds. Cover your mouth and nose with a tissue when you cough or sneeze. If you don't have tissue, cough or sneeze into your upper sleeve or elbow, not your hands.

Stay warm.

Cold temperatures can cause serious health problems, especially in infants and older adults. Stay dry, and dress warmly in several layers.

Manage stress.

The holidays don't need to take a toll on your health and pocketbook. Keep your commitments and spending in check. Balance work, home, and play. Get support from family and friends. Keep a relaxed and positive outlook. Make sure to get proper sleep.

Travel safely.

Whether you're traveling across town or around the world, help ensure your trip is safe. Don't drink and drive, and don't let someone else drink and drive. Wear a seat belt every time you drive or ride in a motor vehicle. Always buckle your child in the car using a child safety seat, booster seat, or seat belt appropriate for his/her height, weight, and age.

Be smoke-free.

Avoid smoking and breathing other people's smoke. If you smoke, quit today! Call 1-800-QUIT-NOW or talk to your health care provider for help.

Watch the kids.

Children are at high risk for injuries. Keep a watchful eye on your kids when they're eating and playing. Keep potentially dangerous toys, food, drinks, household items, choking hazards (like coins and hard candy), and other objects out of kids' reach. Learn how to provide early treatment for children who are choking. Make sure toys are used properly. Develop rules about acceptable and safe behaviors, including using electronic media.

Prevent injuries.

Injuries can happen anywhere, and some often occur around the holidays. Use step stools instead of climbing on furniture when hanging decorations. Leave the fireworks to the professionals. Wear a helmet when riding a bicycle or skateboarding to help prevent head injuries. Keep vaccinations up to date.

Most residential fires occur during the winter months. Candles and any other open flame are not allowed on housing property. If you must use space heaters, do so with caution and good sense.

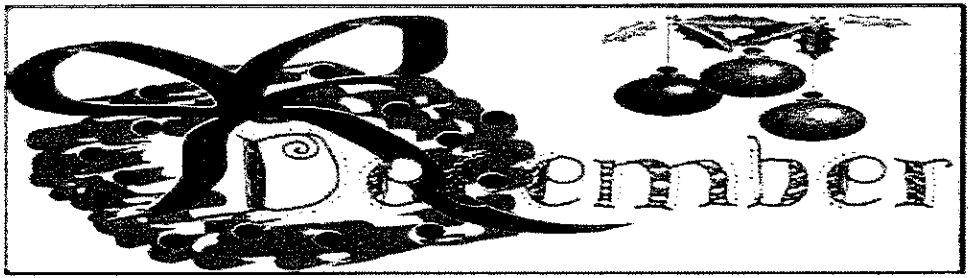
Handle and prepare food safely.

As you prepare holiday meals, keep yourself and your family safe from food-related illness. Wash hands and surfaces often. Avoid cross-contamination by keeping raw meat, poultry, seafood, and eggs (including their juices) away from ready-to-eat foods and eating surfaces. Cook foods to the proper temperature. Refrigerate promptly. Do not leave perishable foods out for more than two hours.

Eat healthy, and be active.

With balance and moderation, you can enjoy the holidays the healthy way. Choose with balance and moderation, you can enjoy the holidays the healthy way. Choose fresh fruit as a festive and sweet substitute for candy. Limit fats, salt, and sugary foods. Find fun ways to stay active, such as dancing to your favorite holiday music. Be active for at least 2½ hours a week. Help kids and teens be active for at least 1 hour a day.





NEW MONTH, NEW CHAPTER, NEW PAGE AND NEW WISHES.

MAY THE MONTH GIVE YOU COURAGE, STRENGTH, CONFIDENCE, PATIENCE, SELF-LOVE AND INNER PEACE. MAY EVERYDAY IN DECEMBER FILL YOUR DAYS WITH HOPE, LOVE, SUNSHINE AND ENERGY.

LET THERE BE JOY, FUN AND LAUGHTER!

THINK POSITIVE BECAUSE THOUGHTS ARE LIKE THE STEERING WHEEL THAT MOVES OUR LIFE IN THE RIGHT DIRECTION.

WHATEVER YOU DO, DO IT WELL. ~WALT DISNEY

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"Some people call him Santa Claus, some call him Kris Kringle, some call him Saint Nicholas. Obviously, a victim of identity theft!"

Christmas Trivia

1. In the 1964 classic "Rudolph the Red-Nosed Reindeer", what was the name of Rudolph's faithful elf companion?
2. What beverage company has been using Santa Claus in its advertising since 1931?
3. What traditional Christmas decoration is actually a parasitic plant?
4. In the early 1800s, the first gingerbread houses were reportedly inspired by what famous fairy tale?
5. "Miracle on 34th Street" centers on what real-life department store?
6. In the song "Frosty the Snowman", what made Frosty come to life?
7. In "The Muppet Christmas Carol", who played Scrooge? Hint: It wasn't a Muppet.
8. "Twas the Night Before Christmas" was originally published under what name?
9. What holiday movie sequel includes a cameo by Donald Trump?
10. What Bing Crosby song is the best-selling single ever?
11. What Christmas-themed ballet premiered in Saint Petersburg, Russia in 1892?
12. Who played George Bailey in the Christmas classic "It's a Wonderful Life"?
13. In the TV special "How the Grinch Stole Christmas", what three words best describe the Grinch?
14. What well-known Christmas carol became the first song ever broadcast from space in 1965?
15. In the song "Grandma Got Run Over by a Reindeer", what "incriminating" evidence was found on Grandma's back?

TENANT NOTICES

PARKVIEW MODERNIZATION PROJECT UPDATE - Parkview Plaza Apartments, LP has accepted a Letter of Understanding with an investor and Parkview Plaza GP, LLC has begun the closing process. It is the hope of both parties that we can close sometime in January with construction beginning immediately thereafter. I have decided not to have anymore tenant meetings until we have delivered a Notice to Proceed to the General Contractor. Enjoy the holidays. 2020 looks to be a very busy year.

LAUNDRY - The amount to use the washers at all buildings has increased to \$1.75. The dryers will remain at \$1.50 with additional time added by inserting a quarter before the drying cycle ends.

NO SMOKING or VAPING - Don't get evicted, don't smoke in your apartment! It doesn't matter how cold and nasty it gets or how tired you are. You may only smoke in the designated areas and right in front of the building entrances isn't one of them. And yes, we can tell if you have been smoking in your apartment, just DON'T do it.

THERMOSTAT SETTINGS - This is a reminder, for Parkview & Apollo tenants, that setting your thermostat at unreasonable temperatures will earn you a lock box for said control. **Below 74 in the summer and above 75 in the winter are NOT reasonable!**

RENT PAYMENTS DUE BY THE 10TH OF EACH MONTH - Rent is past due if not paid by the close of business on the tenth of each month. A late fee of \$25 will be on your next statement and you will receive a 14-3 notice of eviction if rent is not paid.

RECERTIFICATION - It is extremely important you have ALL your documents together by the time of your recert interview. In most cases you have 6 WEEKS to gather the requested documents, which should be plenty of time. If you don't turn in medical expenses in a timely manner, you won't receive the deduction. If you don't turn in the required income and asset documents, you will lose your assistance and receive an

eviction notice. Get your family to help if necessary. If you have questions, call Kimberley.

One of the most important documents is your Social Security benefit letter. Everyone, regardless the type of benefit, will receive a new benefit letter for the year 2020 because there will be a change in your benefit amount. There is a COLA of 1.6% for the new year. Also, if you pay a Medicare premium (taken automatically out each month), that amount is going to \$144.30. Please remember to bring your benefit letter to the housing office as soon as you receive it. This way there is already a copy in your file when your recertification rolls around in the new year.

COMMUNITY ROOM - The Apollo Community Room is open for tenant use Monday through Friday. Feel free to use the room during the day. There is a new big screen TV, assorted puzzles, markers, pencils, and coloring pages. Once construction starts at Parkview, it would be a place to go to get away from the noise and activity.



TENANT ASSOCIATION ACTIVITIES

COFFEE HOUR - Monday, Wednesday, Friday at 9:45 AM in the Apollo Towers Community Room. **Coffee is 25¢ a cup and available any day.** There is a bible study on Wednesday at 10 AM lead by one of the local area ministers.

POTLUCK - Join your fellow tenants at 6 PM Friday December 13th in the Apollo Community Room for some shared food, fun and friendship. Potluck is the second Friday of each month.

BINGO - Every Tuesday at 1:30 PM in Apollo Towers Community Room.

SUPER SUPPER SUNDAY - St. Paul Lutheran Church with the help of tenants Mark & Janet Thurlow are sponsoring a meal on the 4th Sunday of each month (unless that Sunday is a holiday). Join the group for an enjoyable evening this month on the 22nd.

The housing office will be closed December 24th, 25th & January 1st. There will be no office, maintenance or cleaning staff available any of these days. In case of a lock-out, plumbing emergency or elevator issues please call the housing cell 447-9352. Leave a message and someone will return your call.

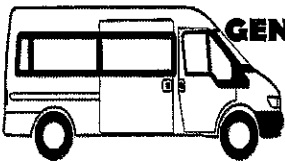


SPRAY DAY - All units at Parkview & Tolin will be sprayed Wednesday December 11th starting around 7:30 AM. Spray day is the second Wednesday of each month, Apollo in the odd months, Parkview & Tolin the even. We **WILL spray** every unit, this is a condition of your lease.

UNIT INSPECTIONS - On December 12th all occupied units at Parkview on the 5th floor along with units 4106, 4108, 4109 & 4110 will be inspected. These inspections will take place whether you are home or not.

APOLLO FURNACE FILTERS will be replaced Dec. 2nd

FRIENDSHIP MEALS—For information or questions please call the Nutrition Office at 785-632-5767. The nutrition office is now located across the hall from maintenance.



GENERAL PUBLIC TRANSPORTATION MINI-BUS

Call 785-632-2447 and schedule your ride today!

Beauty Shop—Arlene Stewart

Located on first floor of Apollo Towers

by the community room. For an appointment call 785-630-0742

