

## **HOUSING AUTHORITY MINUTES DECEMBER 12, 2016**

The Board meeting of the Housing Authority of the City of Clay Center was held December 12, 2016 at 4:00 P.M. in the board room. The following Board Members were present: Schwenson, Wingerd, and Fox. Members Girton and White were absent. Member Fox moved and Member Wingerd seconded the motion to approve the minutes from the November 14, 2016. Motion carried.

### **HOUSING AUTHORITY:**

Member Wingerd moved and Member Fox seconded the motion to pay the October bills for the Housing Authority covering Check No. 23259 through and including Check No. 23280. The total of the vouchers was \$35,824.43. Motion carried.

The November 2016 financial reports including the Balance Sheet, Profit & Loss actual vs budget, deposits, rent rolls, credit card transactions, journal entries, and payroll breakdown were presented to the Board.

John Kaul gave the Executive Director's Report.

Member Wingerd moved and Member Fox seconded the motion to approve resolution 12-2016 establishing an hourly fee to be charged for gathering and reporting information in response to a request under the Kansas Open Records Act. Motion carried.

Member Fox moved and Member Wingerd seconded the motion to approve resolution 13-2016 voiding checks 23291 and 23292. Motion carried.

Member Wingerd moved and Member Fox seconded the motion to approve resolution 14-2016 revising the 20-Year Proforma. Motion carried.

### **TOLIN TERRACE**

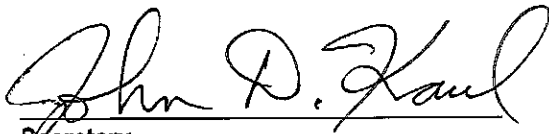
Member Fox moved and Member Wingerd seconded the motion to pay the bills for the Tolin Terrace covering Check No. 5197 through and including Check No. 5205. The total of the vouchers was \$12,297.58. Motion carried.

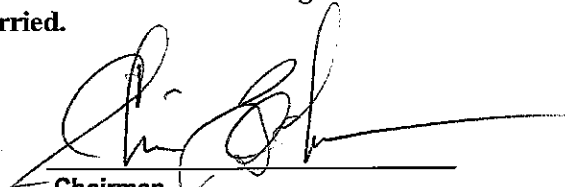
The November 2016 financial reports including the Balance Sheet, Profit & Loss actual vs budget, credit card transactions, deposits, and rents were presented to the Board.

Member Wingerd moved and Member Fox seconded the motion to approve resolution 7-2016-T amending the 2017 Operating Budget. Motion carried.

### **GENERAL:**

As there was no further business, Member Fox moved and Member Wingerd seconded the motion that the meeting be adjourned. Motion carried.

  
Secretary

  
Chairman

