



Housing Authority

of the City of Clay Center
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Executive Director’s Report February 4, 2019

OCCUPANCY We are finally down to 10 vacancies. That is where we need to stay until we get to the last floor of Parkview Plaza renovation as we will be relocating residents during construction. We will continue our marketing emphasizing the waiting list so that prospective tenants are on the list and ready to move as we turn over apartments.

PARKVIEW REDEVELOPMENT

This is a very busy and hectic time keeping legal counsel, investors, government agencies, architects, and contractors on task and assisting them along the way. For example, this morning I received an email from the architect in Columbia, Missouri. He is missing 3 of the 4 pages of electrical plans for Parkview Plaza. It turned out that when I took the plans to Copycat in Manhattan several years ago that here were actually 5 total pages missing from what I thought was a complete set of plans. Mike Swaim helped me find a complete set and I sent Marcia down to Copycat to have the 5 missing pages scanned and will upload to our cloud for the Architect to continue his work. We also have weekly teleconferences with all parties to make sure we avoid any unforeseen problems. I have made it very clear that we will close April 1 and begin construction in April.

APOLLO ELEVATOR MODERNIZATION

Thyssenkrupp will begin work on this project around March 1. I am hosting informational meetings with the residents on February 15th.

OFFICE MODERNIZATION

We hit a wall the last couple of weeks. Carlson has been waiting for another unit. Once it is installed, electrical will be completed and floor covering laid. Hoping to move the week of February 17th.