



Housing Authority

of the City of Clay Center
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330 West Court St., Clay Center,

Executive Director's Report March 2, 2021

OCCUPANCY

Occupancy bumped up to 83%. 4 Parkview tenants opted to move to a brand new apartment the end of this month. This not only saves us the cost of moving them twice; it frees up two 2-bedroom apartments at Apollo Towers that we can lease. We continue to see new applications for housing and will begin delivering new Parkview Plaza brochures door to door at competing apartment complexes in a 30 mile radius of Clay Center in March and April. Current vacancies include 9 at Apollo Towers and we are down to only 12 vacancies at Parkview Plaza. Not bad, considering we are working on 10 apartments. Tolin Terrace remains fully occupied.

PARKVIEW REDEVELOPMENT

We remain on schedule.

- Phase 3 Mar 26, 2021
- Phase 4 May 28, 2021
- Phase 5 Jul 30, 2021
- Project Completion August 18, 2021

TRANSITION

We are transitioning our entire administrative operations to new hardware and productivity software. This takes extra time, stress, but we are already seeing many efficiencies that will save everyone time and help our staff with communications and controlling operations. Our changes include new management software, printers, and computers. The best change was to the Google Operating System and the Google Workspace. We have replaced our current cloud service, email, file sharing, online security, staff communications, scanning, and printer sharing with Google Chrome OS.