



Housing Authority

of the City of Clay Center
www.claycenterhousing.com



Equal Housing Opportunity
KS Relay Center TDD 800-766-3777

330 West Court St., Clay Center, KS 67432
(785) 632-2100 * Fax (785) 632-6363

RESOLUTION 6-2018 2019 OPERATING BUDGET

BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF CLAY CENTER THAT WE APPROVE THE ATTACHED OPERATING BUDGET FOR PARKVIEW PLAZA FOR FISCAL YEAR 2019 TOTALLING \$295,811.00.

DATED THIS 10TH DAY OF SEPTEMBER, 2018.


SECRETARY


CHAIRMAN



Clay Center Housing Authority
Profit & Loss

January 2013 through May 2018

PARKVIEW PLAZA

2019

Budget

Income

4101000 · Rental	201,232.00
4101100 · HUD CFP	
4114012 · HUD CFP 2013	
4114013 · HUD CFP 2014	
Total 4101100 · HUD CFP	
4101200 · Section 8	117,368.00
4101300 · HUD Operating Subsidy	
4105000 · Vacancy	-63,720.00
4113000 · Office/Model Rent	
4114010 · Write-Off Bad Debt (Rent)	
4235000 · Cable TV	13,800.00
4410000 · Late Fee Charge	
4411500 · NSF Charge	
4413000 · Damage Charge	
4420000 · Utilities Fee	8,280.00
4480000 · Forfeit Deposit	
4500006 · Write-Off Bad Debt (Other Incom	
4500007 · Collections	
4500009 · Maintenance Material Cost	486.00
4500010 · Lockout Fee	
4500012 · Key Replacement Fee	
4500013 · Building Entrance Card Fee	
4500015 · Trash Disposal Fee	
4700100 · Interest Income	150.00
4700500 · Miscellaneous Non-Tenant Income	7,349.00
4701311 · Laundry Income	5,500.00
4701312 · Vending Machine Income	5,366.00
4701313 · Reserve Funds	

Total Income 295,811.00

Expense

Payroll Expenses	0.00
5110000 · Maintenance Labor	59,108.00
5115000 · Maintenance Employee Benefits	0.00
5120000 · Custodial Costs	9,699.00
5130000 · Administrative Payroll	79,789.00
5135000 · Administrative Employee Benefit	0.00
514000 · Workmens Compensation	3,142.00
5201000 · Materials	2,000.00
5205000 · Contract Costs	0.00
5210000 · Landscaping	800.00
5214000 · Exterminator/Pest	3,000.00
5225000 · Elevator Repair	5,167.00
5230000 · HVAC Services & Repairs	600.00

Clay Center Housing Authority
Profit & Loss
January 2013 through May 2018

	<u>Budget</u>
5235001 · Plumbing	600.00
5235002 · Electrical	0.00
5235003 · Snow Removal	250.00
5305000 · Water	5,500.00
5310000 · Trash Removal	3,200.00
5315000 · Gas	5,600.00
5320000 · Electric	52,000.00
5340001 · Sewer	2,000.00
5405000 · Advertising	7,920.00
5505000 · Bank Fees	220.00
5512010 · Service Chargeback Expense	
5515000 · Sundry Administrative	
5520002 · Office Expense	1,000.00
5520003 · Telephone Expense	1,400.00
5520004 · Industry Organizations Expense	330.00
5520005 · Software & Web Subscriptions	2,000.00
5520006 · Cable TV Contract	10,800.00
5520008 · Certification/Inspection Fees	1,200.00
5515000 · Sundry Administrative - Other	2,200.00
Total 5515000 · Sundry Administrative	
5520000 · Travel Expense	400.00
5520001 · Training Expense	800.00
5601000 · Accounting Services	
5610000 · Legal Services	
5611000 · Collection Expense	
5612000 · Auditing Services	4,500.00
5615000 · Property & Liability Insurance	18,564.00
6001000 · Miscellaneous Expenditures	
6002000 · Depreciation Expense	
6005000 · Capital Improvement Expense	
66900 · Reconciliation Discrepancies	
7001060 · Bank Transfer	
7002000 · Vending Supplies	2,050.00
7002001 · Vending Sales Tax	400.00
7002002 · Laundry Lease	1,704.00
Total Expense	<u>287,943.00</u>
Net Income	<u><u>7,868.00</u></u>